

The Terms and Conditions (TOR) for the engagement of YP are as follows:

1. **Essential Education Qualification:** B.E./B.Tech or M.Sc.
2. **Desired Educational Qualification:** M.BA
3. **Age:** Not to exceed 32 years as on 31st July 2021.
4. **Experience:** Minimum of one year experience post essential qualification in the areas of the work as mentioned below.
5. **Scope of Work, Job Description and Responsibilities:** Desk research, Data analysis, literature search, report writing etc. or any other related work may also be assigned as and when required.
6. **Professional Fee / Consolidated Remuneration:** The Young Professional will be paid consolidated remuneration of Rs 60,000/- pm all inclusive and would include all taxes also (if any). No other incidental expenses viz. transport, telephone, etc. would be paid. In case he / she is deputed for outstation travel, he / she would be paid TA/DA/local transport equivalent to Pay Level-10 of 7th CPC.
7. **Term of Contract:** One year or co-terminus with project, whichever is earlier. The term of contract may be reduced at the discretion of TIFAC before making the offer of contract. After the contract is signed / accepted, TIFAC or Young Professional may terminate the contract by giving one month's notice in writing to the other party without assigning any reason. The term of contract may be extended beyond the duration mentioned above on the same remuneration and terms and conditions, if mutually agreed by both.

- 8. Confidentiality & Conflict of Interest:** The Young Professional so engaged would be required to maintain confidentiality & discharge his / her duties with sincerity. In case it is found to be in conflict with the interest of TIFAC, his / her services are liable to be discontinued immediately without assigning any reason. Further, the Young Professional engaged shall not be permitted to take up any other assignments during the period of contract with TIFAC without prior permission of TIFAC in writing.
- 9. Leave Entitlement:** Eight (8) days in a year on prorata basis without any deduction in consolidated monthly remuneration.
- 10. Full time:** The Young Professional so appointed cannot undertake any other external assignments during his/ her term of engagement in TIFAC. He/ She may be required to work beyond office hours or on holidays depending upon exigencies of work without any extra remuneration.
11. The candidates need to bring the copies of the following documents, duly self attested as proof of their credentials:
- (i) Age Proof Certificate
 - (ii) Degree/Certificates as above.
 - (iii) Experience certificate from employer
 - (iv) No objection / relieving letter from the Employer (if employed at present)
- 12. General Conditions:**
- a. Candidate shall submit the duly filled in application form as per the prescribed format complete in all respect along with all enclosures to TIFAC before the interview.
 - b. The prescribed qualifications / experiences are minimum and mere fulfilling them do not guaranty that they will be selected.
 - c. NO TA/DA will be provided for appearing in the interview.
 - d. Selected candidate will be needed to join immediately.

APPLICATION FORMAT FOR ENGAGEMENT OF
YOUNG PROFESSIONAL for IMPACT ASSESSMENT OF TIFAC REPORTS

1. Post Applied For
2. Name of the Applicant
3. Date of Birth
4. **Permanent Address**
5. Correspondence Address
6. Contact No. (Mobile & Landline)
7. Email ID
8. **Nationality**
9. Educational Qualification
(Class 10*^h onwards)



| Exam/Degree | Board/University | Year of Passing | % Grade | Subject |
|-------------|------------------|-----------------|---------|---------|
| | | | | |
| | | | | |

10. Professional Qualification

| Exam/Degree | Board/University | Year of Passing | % Grade | Subject |
|-------------|------------------|-----------------|---------|---------|
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| | | | | |

11. Details of Experience in chronological order (with brief of the duties performed — details may be provided in the form of Annexure)

| Name of Organisation | Post held | PayScale | Gross Emoluments | Period | Nature of Duties |
|----------------------|-----------|----------|------------------|--------|------------------|
| | | | | | |
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12. Emoluments last drawn (last basic pay, if working in Govt. service):

13. Any other information

Note: Please attach self-attested copies of testimonials as mentioned in the advertisement.

Declaration: I do hereby declare that the information furnished above is true and complete to the best of my knowledge and belief.

Date:

Place

Signature: